



Bronx House after school program is gearing up for their afterschool program. We are looking for **dynamic, enthusiastic, creative and experienced** individuals to work with students and provide them with an engaging and enriching experience. The Activity Specialist is responsible for supervising and leading a group of program participants from K- 6<sup>th</sup> grade and creating and implementing activities that meet the developmental needs of school- age children. **Only candidates with a Specialty in Theater/Drama, Chorus/music, Literacy, Chess, and Fitness/sports, will be interviewed.**

### Activity Specialist

#### Qualifications:

- Previous experience teaching/facilitating workshops in one of the subject areas: dance, music, leadership, sports, visual arts, and computer, photography, film, animation etc.
- Preferably a bachelor's degree in their specialty
- Ability to work as a member of an interdisciplinary team
- Minimum of two years' working with middle school-age children or youth related services
- Must be available to work Monday- Friday from 2:30pm – 6:00pm
- Competency in education and youth development
- Exceptional problem-solving and conflict resolution skills
- Strong verbal and written communication skills
- Experience working with children from diverse background and ethnicities
- Ability to work as part of a team within a school community
- Fluency in Spanish a plus
- Excellent social and emotional skills, including positive, caring attitude toward students, family, and staff
- Appreciation of diversity and understanding of the local community.
- Strong commitment to Bronx House's four guiding principles: Quality Programming, Student & Parental Engagement, Retention and Accountability



### Responsibilities:

- Activity Specialists will work with groups of 10-15 elementary school students.
- Specialists are needed in the areas of music, literacy, leadership, sports, visual arts, and computer etc.
- Specialists should be able to integrate young people's life experiences while integrating thematic curriculum.
- Adhere to policies and procedures in a proactive manner, making the safety and care of children your primary focus
- Build a positive relationship with each after-school participant in your care, and foster positive connections between participants. Actively engage with children at all times with the goal of fostering the positive development of each child and the group
- Conduct yourself as a professional and representative of the agency with school staff, parents, children and anyone else with whom you come into contact in your role
- Effectively manage the assigned group. Maintain and enforce progressive discipline policy
- Model strong classroom and behavioral management skills, ensuring that all participants follow program rules
- Demonstrate key competencies including: initiative, teamwork, cooperation, preparedness, professionalism, reliability and a willingness to continuously improve
- Attend meetings, training workshops and special events, as required.
- Inspect on a daily basis all facilities, equipment, and supplies and be sure all are accounted for and put away at the end of each day
- Serve as a positive role model
- Other assignments, as requested

For further information about this position or to send a resume, please contact  
Justine Mon, Afterschool Director at [justine@bronxhouse.org](mailto:justine@bronxhouse.org)